

## JOB DESCRIPTION

**Vacancy Ref: N2899**

<b>Job Title:</b> Junior Academic in Accounting or Finance	<b>Present Grade:</b> 5
<b>Department/College:</b> Accounting & Finance	
<b>Directly responsible to:</b> Head of Department	
<b>Supervisory responsibility for:</b> N/A	
<p><b>Other contacts</b></p> <p><b>Internal:</b> Students, academic and non-academic staff within the Department, School and University.</p> <p><b>External:</b> Academic community</p>	
<p><b>Major Duties:</b></p> <p>This position combines enrolment into the full-time PhD Program in Accounting and Finance and teaching-related duties in academic programs offered by the Department. The purpose of the role is to undertake a PhD while gaining teaching-related experience. You will be working alongside world leading academics in a busy, exciting and innovative department.</p> <p>Duties will include:</p> <ul style="list-style-type: none"> <li>• Conducting research toward completion of PhD</li> <li>• Writing academic working papers in parallel with PhD study</li> <li>• Marking coursework and degree level examination components</li> <li>• Deliver a limited number of undergraduate tutorial groups under direction from the module director</li> <li>• Supporting faculty members around module delivery</li> <li>• Perform other academic support duties as directed by the Head of Department and PhD Director</li> </ul> <p>You should:</p> <ul style="list-style-type: none"> <li>• develop competence to assess material at undergraduate levels;</li> <li>• develop competence to teach tutorials in undergraduate material</li> </ul> <p>You should be willing to undertake appropriate training in teaching (e.g., <i>Certificate in Academic Practice</i>).</p>	